

BYLAWS OF PRESTON CLUB MASTER
HOMEOWNERS ASSOCIATION, INC.

ARTICLE I.

NAME AND LOCATION

1. Name. The name of the corporation is PRESTON CLUB MASTER HOMEOWNERS ASSOCIATION, INC., hereinafter referred to as the “Association”.

2. Principal Office. The principal office of the corporation shall be located at P.O. Box 1911, Sherman, Texas 75091, but meetings of members and directors may be held at such places within the State of Texas, County of Grayson, as may be designated by the Board of Directors.

ARTICLE II.

DEFINITIONS

1. “Association”. Association shall mean and refer to Preston Club Master Homeowners Association, Inc., its successor and assigns.

2. “Properties”. Properties shall mean and refer to that certain real property known as the Preston Club Estates in Grayson County, Texas, and described in Declaration of Covenants, Conditions and Restrictions for Preston Club, Grayson County, Texas; the Legends Subdivision – Phase I, Volume 2420, Page 849, of the Official Records of Grayson County, Texas; The Legends Subdivision – Phase II, Volume 2453 Page 520, of the Official Records of Grayson County, Texas; The Legends Subdivision – Phase III, Volume 4358 Page 201, of the Official Records of Grayson County, Texas; The Classics Subdivision – Phase I, Volume 2483, Page 583, of the Official Records of Grayson County, Texas; the Classics Subdivision – Phase II,

Volume 3320 Page 854, of the Official Records of Grayson County, Texas; and all additional phases of the Preston Club Development.

3. “Common Area”. Common area shall mean all real property owned by the Association for the common use and enjoyment of the Owners.

4. “Lot”. Lot shall mean and refer to any plot of land shown upon any recorded subdivision map of the Properties with the exception of the Common Area.

5. “Owner”. Owner shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any lot which is part of the Properties, including contract seller, but excluding those having such interest merely as security for the performance of an obligation.

6. “Declarant”. Declarant shall mean and refer to Drew C. Labarbera and Robert J. Tate, their successors and assigns if such successors or assigns shall acquire more than one undeveloped lot from the Declarant for the purpose of development.

7. “Declaration”. Declaration shall mean and refer to the Declaration of Covenants, Conditions and Restrictions applicable to the Properties recorded in the Office of the County Clerk of Grayson County, Texas.

8. “Member”. Member shall mean and refer to those persons entitled to membership as provided in the Declarations(s).

ARTICLE III.

MEETINGS OF MEMBERS

1. Annual Meetings. The first annual meeting of the members shall be held within one year from the date of incorporation of the Association unless deferred, and each subsequent regular meeting of the members shall be held on the 25th of January each year thereafter, at the hour of 7 o'clock, p.m., or on such a date, at such a time, and at such a place as determined the Board of Directors. If the day for the annual meeting of the members is a legal holiday, the meeting will be held at the same hour on the first day following which is not a legal holiday.

2. Special Meetings. Special meetings of the members may be called by the President or by the Board of Directors upon written request of the members who are entitled to vote 10% of all the votes of the Class A membership.

3. Notice of Meetings. Written notice of each meeting of the members shall be given by, or at the direction of, the Secretary or person authorized to call the meeting, by mailing a copy of such notice, postage prepaid, at least 15 days before such meeting to each member entitled to vote thereat, addressed to the member's address last appearing on the books of the Association, or supplied by such member to the Association for the purpose of notice. Such notice shall specify the place, day, and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.

4. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, 50% of the votes of all classes of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration(s), or these Bylaws. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time,

without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or be represented.

5. Proxies. At all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the Secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his lot.

ARTICLE IV.

BOARD OF DIRECTORS, SELECTION, TERM OF OFFICE

1. Number. The affairs of this Association shall be managed by a board of five (5) directors, four (4) of whom must be members in good standing with the Association.

2. Term of Office. At the first annual meeting the members shall elect two (2) directors for a term of one year, two (2) directors for a term of two years and one (1) director for a term of three years; and at each annual meeting thereafter the members shall elect a number of directors equal to the number of directors whose term expires at the end of the previous year and such elected directors shall serve for a term of three (3) years.

3. Removal. Any director may be removed from the Board, with or without cause, by a majority vote of the members of the Association. In the event of death, resignation, or removal of a director, his successor shall be selected by the remaining members of the Board and shall serve for the unexpired term of his predecessor.

4. Compensation. No director shall receive compensation for any service he may render to the Association. However, any director may be reimbursed for his actual expense incurred in the performance of his duties.

5. Action Taken without a Meeting. The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors.

6. Conflicts of Interest. So long as the relationship with a party contracting with the Association for services to the Association is fully disclosed in writing to the Association, any director may contract directly with the Association for services to the Association or may have an interest in an entity contracting with the Association.

ARTICLE V.

NOMINATION AND ELECTION OF DIRECTORS

1. Nomination. Nomination for election of the Board of Directors shall be made by a Nominating Committee. Nominations may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a member of the Board of Directors, and two more members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the members to serve from the close of such annual meeting until the closing of the next annual meeting and such appointment shall be announced at each annual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be filled. Such nominations may be made only from among members.

2. Election. Election to the Board of Directors shall be by secret written ballot. At such election, the members or their proxies may cast, in respect to each vacancy, as many votes as

they are entitled to exercise under the provisions of the Declaration(s). The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

ARTICLE VI.

MEETINGS OF DIRECTORS

1. Regular Meetings. Regular meetings of the Board of Directors shall be held without notice and on such a date and hour as may be fixed from time to time by the Board. The regular meetings of the Board shall be held at least quarterly and may be held in person or by telephonic or electronic means as agreed by the Board. Should said meeting fall upon a legal holiday, then that meeting shall be held at the same time on the next day which is not a legal holiday.
2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the president of the Association, or by any two directors, after not less than three (3) days notice to each director.
3. Quorum. A majority of the number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

ARTICLE VII.

POWERS AND DUTIES OF THE BOARD OF DIRECTORS

1. Powers. The Board of Directors shall have power to:

- (a) Adopt and publish rules and regulations governing the use of the common area and facilities, and the personal conduct of the members and their guests thereon, and to establish penalties for the infraction thereof;
- (b) Suspend the voting rights and right to use the recreational facilities of a member during any period in which such member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice to a member and hearing by the Board, for a period not to exceed ninety (90) days for infraction of published rules and regulations;
- (c) Exercise for the Association all powers, duties, and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these Bylaws, the Articles of Incorporation, or the Declaration(s);
- (d) Declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of Directors; and
- (e) Employ a manager, an independent contractor, or such other employees as they deem necessary, and to prescribe their rate of pay and duties.

2. Duties. It shall be the duty of the Board of Directors to:

- (a) Cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members, or at any special meeting when such statement is requested in writing by ten percent (10%) of the Class A members who are entitled to vote;
- (b) Supervise all officers, agents, and employees of this Association, and to see that their duties are properly performed;

- (c) As more fully provided in the Declaration(s), to:
 - (1) fix the amount of the annual assessment against each Lot at least thirty (30) days in advance of each annual assessment period;
 - (2) send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period; and
 - (3) foreclose the lien against any property for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the owner personally obligated to pay the same.
- (d) Issue, or to cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payments;
- (e) Procure and maintain adequate liability and hazard insurance of property owned by the Association at the Board's discretion;
- (f) Cause all officers or employees having fiscal responsibilities to be bonded, as it may deem appropriate;
- (g) Cause the Common Area to be maintained; and
- (h) Cause the exterior of the dwellings to be maintained.

ARTICLE VIII.

OFFICERS AND THEIR DUTIES

1. Enumeration of Officers. The officers of this Association shall be President and Vice-President, who shall at all times be members of the Board of Directors, a Secretary, and a Treasurer, and such other officers as the Board may from time to time by resolution create.
2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.
3. Term. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1) year unless he shall sooner resign, or shall be removed, or otherwise disqualified to serve.
4. Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.
5. Resignation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resign at any time giving written notice to the Board, the President or the Secretary. Such resignation shall take effect on the date of receipt of such notice or at any time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
6. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.

7. Multiple Offices. The offices of Secretary and Treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.

8. Duties. The duties of the officers are as follows:

President

- (a) The president shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds, promissory notes, and other written instruments; and shall co-sign all checks, with the exception that the President shall not be required to co-sign checks for expenditures that are at or below the set expenditure amount of \$250.00 or such expenditure has been authorized by the Board.

Vice-President

- (b) The Vice-President shall act in the place and stead of the President in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board.

Secretary

- (c) The Secretary shall record the votes and keep minutes of all meetings and proceedings of the Board and of the members; keep the corporate seal of the Association and affix it on all papers requiring said seal; serve notice of meetings of the Board and of the members; keep appropriate current records showing the members of the Association together with their addresses; communicate with third

parties regarding liens, releases, and requests for information; and perform such other duties as required or requested by the Board.

Treasurer

- (d) The Treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep property books of account; communicate with third parties regarding liens, releases, and requests for information; perform such other duties as required or requested by the Board; cause an annual audit of the Association books to be made by a public accountant at the completion of each fiscal year if directed by the Board; and prepare an annual budget and a statement of income and expenditures to be represented to the membership at its regular annual meeting, and deliver a copy of each to the members.

ARTICLE IX.

COMMITTEES

The directors of the Association shall appoint an Architectural Control Committee, as provided in the Declaration(s), and a Nominating Committee, as provided in these by-laws. In addition, the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purpose.

ARTICLE X.

BOOKS AND RECORDS

The books, records, and papers of the Association shall at all times, during reasonable business hours, be subject to inspection by any member. The Declaration(s), the Articles of Incorporation and the By-laws of the Association shall be available for inspection by any member at the principal office of the Association or at a location designated by the Board, where copies may be purchased at reasonable cost. The Declaration(s), the Articles of Incorporation and the By-Laws of the Association may also be made available for review and printing on a website created at the direction of the Association.

ARTICLE XI.

ASSESSMENTS

As more fully provided in the Declaration(s), each member is obligated to pay to the Association annual and special assessments which are secured by continuing lien upon the property against which the assessment is made. Any assessment which not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the date of delinquency at the rate of interest permitted by law per annum, and the Association may bring an action at law against the Owner personally obligated to pay the same or foreclose the lien against the property, and interest, costs, and reasonable attorney's fees of any such action shall be added to the amount of such assessment. No Owner may waive or otherwise escape liability for the assessments provided for herein by nonuse of the Common Area or abandonment of his Lot.

ARTICLE XII.

CORPORATE SEAL

The Association shall have a seal in a circular form having within its circumference the words: PRESTON CLUB MASTER HOMEOWNERS ASSOCIATION, INC.

ARTICLE XIII.

AMENDMENTS

1. These by-laws may be amended, at a regular or special meeting of the members, by a vote of a majority of a quorum of members present in person or by proxy.
2. In the case of any conflict between the Articles of Incorporation and these by-laws, the Articles shall control; and the case of any conflict between the Declaration(s) and these by-laws, the Declaration(s) shall control.

ARTICLE XIV.

MISCELLANEOUS

The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

In witness whereof, we, being all of the directors of the Preston Club Master Homeowners Association, Inc., have hereunto set out hands this 4th day of December, 2017.

Steve Spill

DIRECTOR

Wendy Wilson

DIRECTOR

Michelle

DIRECTOR

Lady Quitt

DIRECTOR

Douglas

DIRECTOR

12/4/17